



**High Commission of India
Singapore

NOTICE INVITING TENDER

1. The High Commission of India invites financial bids from reputed companies registered in Singapore for the following work at No. 31 Grange Road, Singapore 239702.

Sr. No.	Scope of Work	Lumpsum Amount (before GST)
i)	<p>Providing, fixing and installing 12 Ports for Auto Attendance System.</p> <p>Supply & Install of 12 Ports Gateway/Auto Attendance 2 System as requirement:-</p> <ul style="list-style-type: none">. Support up to 12 PhoneNet line. IVR call flow and call routing as per requirement. Installation, Programming, Testing & Commission. Professional voice recording. With voicemail. Supply & Install of 15U Rack. Size: (W 600mm x D 600mm x H 735mm). 1 Tray, 2 Fans, 1x6 Way 13A Power socket, Front Panel Glass Door <p>Supply & Installation of cabling to support at least 10 PhoneNet line</p>	

2. The Contractor will liaise with the concerned authorities like M/s. Singtel on behalf of High Commission for obtaining requisite permission for Auto Attendant Service.

3. The premises and the work to be carried out may be inspected from Monday to Friday from 1000 hrs to 1600 hrs. Please contact 62382514 (Mr. S.K.Goel, SS(HOC)) for fixing appointment for viewing the premises and understanding various aspects of work.

4. After award of work, the work shall be carried out within three weeks.
5. The Contractor should satisfy himself about scope of work before submitting the bid. In case of any dispute, the decision of High Commission of India shall be final. No deviation in specification shall be allowed and no extra claim shall be entertained for any unforeseen work.
6. An amount of 10% of total bill will be retained as security deposit and shall be released only after one year of completion of work. This period of one year shall be 'Defect Liability Period' and any defects observed during this period shall be made good by the Contractor without any charges.
7. No claim from the contractor for any additional payment on account of local Singapore laws or on restricted working hours shall be entertained. The contractor must quote according to local laws and conditions at site.
8. The contractor will take out existing recording with M/S. Singtel and incorporate in system. In case, same is not possible, fresh recording would be required to be done.
9. The Contractor shall ensure that all local labour laws and other relevant provisions are fulfilled and insurance provisions are made for the safety of workers at site.
10. Financial bids may be sent in sealed covers addressed to "Head of Chancery, High Commission of India, No. 31 Grange Road, Singapore 239702 latest by 12.09.2019.



(S.K Goel)
Head of Chancery
22.08.2019