



High Commission of India  
Singapore

\*\*\*\*\*

No. SIN/872/07/2020

22 Mar 2023

**NOTICE INVITING TENDER (NIT)**

High Commission of India, Singapore invites financial bids from selected companies for repair of broken tiles in water feature at GoI property at No. 2 Pierce Road, Singapore 248554.

**Scope of work**

The scope of work includes following:-

1. Several tiles in the water feature at India House are damaged and need to be re-fixed with same type tiles. Bids are invited for supply labour, materials and tools to carry out the following works:
  - i. Drain out the pool water
  - ii. Hi-jet the pool surface and clean up
  - iii. Paste back all the missing/ broken tiles including supply of new tiles.
  - iv. The new tiles must be of same type and the surface should look uniform.
  - v. Cement platering the tile gaps with hardner
  - vi. 1 time cleaning up the pool and top up water

**QUOTATIONS AND GENERAL CONDITIONS:**

2. The financial bid should be sealed by bidders in cover duly super-scribed "Financial bid for repair of surface tiles in water feature at India House at No. 2 Pierce Road, Singapore 248554". The financial bid shall be prepared in the format attached at Annexure B.
3. The premises and the scope of work may be inspected with prior appointments. Please call Tel. No. 62382536/35 for fixing appointment for viewing the premises.
4. The contractor shall not further sub contract the whole or any part of the contract, under any circumstances to third party. The Contractor should satisfy himself about scope of work before submitting the bid. In case of any dispute, the decision of High Commission of India shall be final. No deviation in specification shall be allowed and no extra claim shall be entertained for any unforeseen work.

5. No claim from the contractor for any additional payment on account of local Singapore laws or on restricted working hours shall be entertained. The contractor must quote according to local laws and conditions at site.
6. Water and electricity required for the proper and efficient execution of the works will be provided without charge by the client. Contractor and the workers shall exercise every effort to prevent the abuse of this privilege and to economize in the use of the water and electricity, and strictly comply with all rules and regulations applicable to the use of it.
7. The bidder is required to submit earnest deposit of S\$ 500.00 by way of bank guarantee or fixed deposits. The EMD shall be returned to unsuccessful bidders after completion of process of award of work. **In lieu of EMD, bidders can also submit undertaking in the given format at 'Annexure A'.**
8. Any clarification on this tender may be obtained from "Head of Chancery, High Commission of India, Singapore" in person or by email at [hoc.singapore@mea.gov.in](mailto:hoc.singapore@mea.gov.in) copied to [property.singapore@mea.gov.in](mailto:property.singapore@mea.gov.in). Financial bids may be sent in sealed covers addressed to "Head of Chancery, High Commission of India, No. 31 Grange Road, Singapore 239702 or by email on above given email address latest by 31 March 2023 (10AM).
9. Any conditional bids shall not be accepted by the High Commission. The unsolicited bids will not be considered.
10. **Taxes and Duties:** The bidder must include in their bids all duties, royalties and sales/service taxes or any other taxes, fees, charges as applicable. The High Commission of India, Singapore will entertain no extra claim on this amount at any stage of execution of work. In case of any variations in the taxes, the same shall be charged after producing the Government notification.
11. After award of work, the contractor shall start the work within one week and the work shall be completed within three weeks. A penalty of 0.5% of contract value for delay of each day shall be applied, subject to a maximum of 10% of contract value.



( Shivji Tiwari )  
Head of Chancery

Shivji Tiwari  
Head of Chancery  
High Commission of India  
Singapore

**Annexure A**

**Name of Work: - Repair of surface tiles in water feature at India House at No. 2 Pierce Road, Singapore 248554.**

**Declaration in lieu of Earnest Money Deposit**

I, -----on behalf of company M/s  
----- (name of Company) having  
office at ----- hereby declares that my financial  
bid for the work “repair of surface tiles in water feature at India House at No. 2  
Pierce Road, Singapore 248554” by High Commission of India, Singapore 239702  
shall remain valid till 30<sup>th</sup> April 2023. I undertake that I will not withdraw or  
modify my bid till 30<sup>th</sup> April 2023.

I also undertake that upon award of the work, I will submit the Performance Guarantee as required under the contract. I understand that in the event that I fail to execute the work, my company shall **NOT** be considered for any work in the High Commission of India for a period of two years starting from the date of award of work.

**(Signature with name and address)  
Office Seal of the Company**

**Annexure B**

**Sample for Quotation (on the letterhead of company)**

<b>Sr. No.</b>	<b>Item particulars</b>	<b>Rate (in S\$)</b>
1	Drain out the pool water Hi-jet the pool surface and clean up Paste back all the missing/ broken tiles including supply of new tiles. The new tiles must be of same type and the surface should look uniform. Cement platering the tile gaps with hardner One time cleaning up the pool and top up water	
	<b>GST (if applicable)</b>	
	<b>TOTAL</b>	

*(Signature & Stamp of the authorized person/ company)*

**Note: Conditional bids shall to be accepted by the High Commission.**